



# Wardrobe Board Member Role Description

We are seeking passionate and motivated individuals to join our team as a Board Member. You will play a crucial part in providing operational support for our clothing program and other projects. Your contributions will directly impact the success and growth of our organization.

Since 2019, we've been providing much needed quality clothing and basic essentials to youth experiencing or aging out of foster and kinship care. Since opening our doors in a small garage in Caldwell, ID, we've served over 1,118 youth! Now, we need people who love being a part of the building blocks stage of a nonprofit as we expand our board, form volunteer committees, and prepare to build strategic plans and capital fundraising to ensure that these services are available for years to come.

## **Expectations of the Board As a Whole**

The mission of The Wardrobe: Treasure Valley is *to provide youth in foster and kinship care with empowering experiences by providing quality, customized clothing orders at no charge.*

*As the highest leadership body of the organization and to satisfy its fiduciary duties, the board is responsible for:*

- Determining the mission and purposes of the organization.
- Selecting and evaluating the performance of the Executive Director and/or Order Management Committee.
- Strategic and organizational planning.
- Ensuring strong fiduciary oversight and financial management.
- Fundraising and resource development.
- Approving and monitoring The Wardrobe: Treasure Valley's programs and services.
- Enhancing The Wardrobe: Treasure Valley's public image.
- Assessing its own performance as the governing body of The Wardrobe: Treasure Valley.

## **Expectations of individual board members**

Each individual board member is expected to:

- Know the organization's mission, policies, programs, and needs.

- Faithfully read and understand the organization's financial statements.
- Serve as active advocates and ambassadors for the organization and fully engage in identifying and securing the financial resources and partnerships necessary for The Wardrobe: Treasure Valley's to advance its mission.
- Leverage connections, networks, and resources to develop collective action to fully achieve The Wardrobe: Treasure Valley's mission.
- Help identify personal connections that can benefit the organization's fundraising and reputational standing, and can influence public policy.
- Prepare for, attend, and conscientiously participate in board meetings.
- Participate fully in one or more committees (as needed).

### **BOARD MEMBERS ARE ALSO EXPECTED TO**

- Follow the organization's bylaws, policies, and board resolutions.
- Sign an annual conflict-of-interest disclosure and update it during the year if necessary, as well as disclose potential conflicts before meetings and actual conflicts during meetings.
- Maintain confidentiality about all internal matters of The Wardrobe: Treasure Valley.

We are seeking folks who:

- Are passionate about serving
- Are willing to work as a team
- Are willing to keep an open and learning mindset

We are especially looking for multiple people with various skill sets, in order to have a well rounded board:

- Financial management
- Board governance
- Grant writing
- Committee oversight
- Communication
- Marketing and advertising
- Writing policy and procedures
- Have a background in small grassroots start up non-profit organizations

Interested in applying or learning more? Go to [www.wardrobetreasurevalley.org/board](http://www.wardrobetreasurevalley.org/board) to apply or email us at [board@wardrobetreasurevalley.org](mailto:board@wardrobetreasurevalley.org) to learn more!